7 Experiences Summit 2024 Bentley University, Waltham, MA, United States October 12 – 15, 2024



# Place your submission title here – Please do not exceed 15 words

**FirstName LastName**, email.address@author1.org Organization of Author 1, State/City, Country

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#### **Abstract**

This document provides a template for writing a research paper submission to the 7 Experiences Summit. You can make a copy of this document and edit the texts to report your experience work. The purpose of this template is to make all submissions in the Summit proceedings look consistent with the same format. It also gives some tips on what to include in each section. For example, the abstract should be self-contained and explain what this submission is about. It typically explains why this submission is needed (purpose), the methodology and size of the research, and the main outcomes. The abstract should be kept short, maximum 150 words (this abstract is 144 words). The abstract is followed by 3-6 keywords, which help the search engine users identify this publication. Hopefully, the header, title, authors, abstract, and keywords will all fit on the first page.

#### **Keywords**

Submission template, Formatting guidance, 7 Experiences Summit

#### Introduction

The introduction should explain the purpose of the work. Please keep in mind that in 7 Experiences Summit, the participants and readers come from diverse fields of experience research and practice. This means that the need of explaining prior development in your field is more important than in venues of your own discipline.

The introduction should start on page 2. If the keywords flow on the second page, the Introduction starts right after them. The length of a full paper should not exceed 6000 words. For extended abstracts, the number of words should not exceed 1500. The cover page and references are not counted in these words.

## **Text formatting**

Please use the Normal style for the body text: Open Sans font, size 10.5pt. There should be 6pt before and after each paragraph, with the line spacing of 1. The body text is to be used also with the bulleted and numbered lists as in the lists below.

- Use Heading 1 style for the main chapter titles,
- Heading 2 for subchapter titles, and
- Heading 3 if you need subsubchapters.

Three formatting tips to make editing easy:

- 1. Use the predefined Styles in MS Word, available in 'Home' view and 'Format' menu
- 2. This template should work also when uploaded to Microsoft 365.
- 3. If you need help, please contact info@experienceresearchsociety.org.

# **Figures and Tables**

Figures and tables typically improve the reading experience, so we encourage authors to provide them to make the message clearer and livelier. You must own the copyrights or acquire appropriate permissions for the images and visualizations in your publication.

Figure and Table should be centered on the page, numbered and cited in the text. Please use the Caption style for both Figure and Table. Figure 1 shows the logo of Experience Research Society, which is the organization taking care that 7 Experiences Summit will run every year. Use Caption style to get automated numbering.



Figure 1. This is a figure in a text box, which works in MS Word editor



Figure 2. Readers may notice the pixels if figures do not have adequate resolution.

## **References and Citations**

In 7 Experiences Summit, the references do not count to the word limit of the publication. The reference style is APA Seventh Edition citation guidelines, and citations in the text should contain the authors' last name(s) and publication year (Johnson 2021, Johnson & Johnsson 2022). Publications with three or more authors are cited with the first author's last name followed by "et al." (Johnson et al. 2023). Author (1956) shows that citations can refer to the publication directly in the sentence like this one.

## **Conclusions**

This document provides you the format for submission. By replacing these texts with yours, the format will be right without needing to define the text style and the layout yourself. We look forward to receiving your submission(s)!

#### References

Author, X. (1956) Title of a Book. Publisher.

Johnson, A. (2021). Title of a Journal Article. Journal name vol(issue) page range. Publisher.

Johnson, A. & Johnsson, B. (2022). Title of a Chapter in an Edited Book. In Editor C. (Ed.), *Edited Book Name*, pp. 55-66. Publisher.

Johnson, A., Johnsson, B. & Jonsson, D. (2023). Title of a conference paper. In *Proceedings of Conference XYZ* (pp. 123-132). Publisher.